

FONDATION
AMC



CMA
FOUNDATION

Healthy Canadians Grants

APPLICATION GUIDE

Healthy Canadians Grant Application Guide

Healthy Canadians Grants Overview

Healthy Canadians Grants are designed to provide support for community-run initiatives that:

- improve the quality of life for patients and vulnerable populations living in those communities,
- have a positive impact on the community as a whole and the lives of Canadians

A different theme is identified each year as part of the *Healthy Canadians Grants* criteria. These themes target issues that have a significant impact on health in Canada. Please see the [CMA Foundation website](#) for information on the designated grant theme and application deadlines.

This year's theme is *Youth Mental Health and Substance Use*.

A total of up to 15 grants of \$20,000 each will be awarded in 2019.

These grants will align with the vision and mission of the CMA Foundation and support the grant theme.

CMA Foundation Vision

To provide enduring financial support to further excellence in health care.

CMA Foundation Mission

To fund Canadian qualified donees with objectives that are consistent with our vision.

Healthy Canadians Grant Application Guide

Step 1 – Expression of Interest

To be considered for a Healthy Canadians Grant from the CMA Foundation, the organization must submit an Expression of Interest, which must include full contact details, the title and a brief description of the project, including the impact this project will have on youth mental health and substance use in the community.

To submit an expression of interest or for more information please contact cmafoundation@cma.ca.

Step 2 – Application

An application should include:

- a brief introduction to the organization;
- the project title and a brief description of the proposed project for which the grant is being sought;
- a summary of the project including a timeline with start and finish dates, and the location, venue, names and contact information for the individuals involved and their positions within the organization;
- how the project aligns with the vision and mission of the CMA Foundation and the designated grant theme;
- how the project aligns with the CMA Foundation’s Healthy Canadians Grants overall objective which focuses on programs which directly support communities;
- confirmation that the program/initiative meets the following criteria specific for the 2019 designated grant theme of *Youth Mental Health and Substance Use*, including detailed supporting information:
 - the program/initiative must focus solely on youth (ages 12–25) mental health and/or substance use
 - the program/initiative should demonstrate youth involvement in its development and evaluation
 - the program/initiative must be evidence-based/evidence-informed
 - the program to be funded by the grant should not provide direct clinical care; organizations may provide referrals to direct clinical treatment outside of the program applying for funding
 - organizations should be part of the continuum of care and partner with other mental health and/or health organizations
 - the program must be overseen by a youth mental health and/or substance use expert
 - the application must include a letter of referral from a health care professional (e.g. physician, nurse practitioner, social worker, psychologist, etc.)
- the impact the project will have, and how success will be measured;
- the target audience for the project, and a description of who benefits from the project (note: this should directly relate to the grant theme);
- an outline of the marketing and promotion plan for the project, including how the target audience will be engaged;
 - the total cost of the project;
 - the organization’s address, email and telephone numbers;
 - the legal name of the organization;
 - proof of status as a qualified donee registered with the Canada Revenue Agency (e.g. charitable registration number);
 - the name(s) of the authorized contact person(s) and authorized signature(s) (if different from above); a list of the Board of Directors and executive team members, if applicable.

These guidelines are in accordance with the CMA Foundation’s Grant Disbursement Policy.

Healthy Canadians Grant Application Guide

Grant applications will be reviewed by the *Healthy Canadians Grants* Selection Committee and assessed against the criteria set out below:

- When reviewing applications, the *Healthy Canadians Grants* Selection Committee will give preference to projects that align with the designated grant theme and any additional specific criteria, as may be approved by the CMA Foundation Board of Directors from time to time.
- Grants will not be made to support the following:
 - requests related to religious goals;
 - party-specific political activities and organizations;
 - campaign or lobbying activities;
 - individuals or family programs, projects or initiatives;
 - fundraising events;
 - projects outside of Canada or operated by non-Canadian organizations;
 - deficit or emergency funding; or
 - research.

Organizations selected by the Selection Committee will be required to enter into a Grant Agreement with the CMA Foundation on terms satisfactory to the CMA Foundation. A satisfactory interim report and final evaluation and report must be submitted by the grantee by the date specified in the Grant Agreement. Late or incomplete final reports may affect future grants.

To submit an application or for more information, please contact cmafoundation@cma.ca.